

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE
REORGANIZATION MEETING
December 19, 2022**

AGENDA

4:30 p.m. – Executive Session

5:30 p.m. – Public Meeting

1. Call to OrderMr. Mahle
2. Pledge to the Flag
3. Reading of the Pennsylvania Sunshine Act
4. Seating of Members (**pending verification from participating districts**):

Pittston Area:

Martin Quinn
Re-appoint 3-year term expires December 2025

Wilkes-Barre Area:

Mark Atherton
Re-appoint to a 3-year term expires December 2025

Rev. Shawn Walker
Re-appoint to a 3-year term expires December 2025

5. Roll CallMr. Evans
6. Election of Chairperson
7. Election of Vice Chairperson
8. Establish Solicitor’s Fee for 2023
9. Appointment of a Solicitor/s
10. Approval of Calendar of Meetings for 2023:

**January 23, 2023	May 15, 2023	September 18, 2023
February (no meeting)	June 19, 2023	October 16, 2023
March 20,2023	July (no meeting)	November 20, 2023
April 17, 2023	August 21, 2023	December 18, 2023

**Meetings are scheduled for the third Monday of each month at 5:30 p.m. except in January, which is the fourth Monday due to a holiday.

J. O. C. Agenda December 19, 2022
Reorganization
Page 2

11. Approval of Minutes of November 21, 2022 as received via e-mail and postal mail.
12. Communication from Citizens (on agenda items only)
13. Treasurer's Report Mr. M. Quinn
14. Committee Reports:
 - A. Finance Committee Report Mr. M. Quinn
 - B. Building Committee Report Ms. McCurdy
 - C. Solicitor's Report Solicitor/s Elect
 - D. Personnel Committee Report Mr. M. Quinn
15. Practical Nursing Report Ms. Tennesen
16. Administrative Director's Report Dr. Guariglia
Administrative Director
17. Old Business
18. New Business
19. Communications from Citizens
20. Adjournment

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AGENDA**

FINANCE COMMITTEE REPORT

1. Approval is requested to renew with NetSupport, GA for NetSupport School Maintenance for 12 months Priority Support +New Version Update Protection a cost of \$1,237.00.
2. Approval is requested for payment to Raymond Wendolowski, Solicitor (Fellerman & Ciarimboli) in the amount of \$2,131.25 for services rendered from March 2022 through October 2022.
3. Approval is requested for payment to Elliott Greenleaf & Dean in the amount of \$170.00 for legal services rendered through October 2022.
4. Approval is requested for the proposal from Conrad Siegel Consulting Actuary, Harrisburg in the amount of \$5,000.00 as per proposal print-out in Board Members folders.

BUILDING COMMITTEE REPORT

Building Superintendent's Report:

- Maintenance installed three (3) water coolers in the shop areas.
- Maintenance unblocked the main drain for the ice machine and three (3) bay sinks in the Culinary Arts kitchen.
- Custodians cleaned, sanitized and fogged the shops and classrooms throughout the school.

Student Projects as an extension to Curriculum

- Horticulture students cleaned and decorated the Culinary Arts courtyard.
- Horticulture students, also cleaned all the leaves up in front of the school.

SOLICITOR'S REPORT

Items of Board interest.

PERSONNEL COMMITTEE REPORT

1. Approval is requested to hire _____ as Auto Body/Collision Instructor at Step ____ Column ____ of the Current Collective Professionals Bargaining Agreement effective _____ with the submission of all required paperwork.

PRACTICAL NURSING REPORT

1. Approval is requested to renew the membership with the National League for Nursing from January 1, 2023 through December 31, 2023 at a cost of \$1,530.00.

ADMINISTRATIVE DIRECTOR'S REPORT

Informational Items:

Law Enforcement students along with the instructor traveled to the F.M. Kirby Center of Performing Arts Kids Show on November 30, 2022 to assist with security services as an extension of their curriculum.

The Law Enforcement students attended the Plains Santa Parade as representatives for the Wilkes-Barre Area CTC on November 26, 2022.

Thank you

Graphic Arts Program, along with Instructor Mr. Ladd, for assisting the G.A.R. Middle School's brand-new Student Council with a program, posters for fundraising and stickers for the members of the Student Council. The G.A.R. Middle School Student Council are very fortunate to have had this support and would welcome collaborating with the department and Mr. Ladd again in the future.